

## PRIVACY RULES

### Our responsibilities

**Dević d.o.o.** places great importance on your privacy. **Dević d.o.o.** has fully implemented the General Data Protection Regulation (GDPR) of the European Union law. Please read the privacy rules to get acquainted with the way we collect, process and store information you gave us by using the "Contact us" form. We collect various types of information, including information which uniquely identifies you (personal information). More detailed explanation is provided below.

### What kind of information is being collected by the Dević d.o.o.?

When you use our website, we can collect the data you chose to share with us, such as the data in the "Contact us" form. We can also collect information regarding the device you use to access the site and the IP address through which you accessed our website. For more information on this part, please see the bellow designated section "Cookies and other tracking technologies".

When you use the above forms, we collect data directly from you, such as your name, e-mail address, home address and phone number for the purpose of providing you with the requested service.

### How do we use the information?

When you share your data with us, we can use the obtained information to provide a timely reply to your inquiry, for example in certain products and services or "Contact us" form. We also use the data for site administration and improvement of our website, in the website analysis for the purpose of monitoring marketing i.e. popularity of certain parts of the website.

When you use our services we can use your data:

- to establish requested communication for the purpose of your inquiry regarding a certain product. For example, when you send an inquiry using the contact form, **Dević d.o.o.** collects received personal information for continued communication for the purpose of commercial cooperation.
- in order to contact you and to respond to your entry in the "Contact us" form
- when the user visits our website and clicks on a certain page, anonymous information is being collected on the number of visits to certain sub-pages within our website (Google Analytics tools).

## Cooperation with third parties

We do not lease or sell your personal data to third parties. We do not share any personal data of our users with any third party.

Our employees are not entitled to use personal data that were collected for the purpose of cooperation between the users and **Dević d.o.o.**

Although not likely, if we receive a court order issued by a competent legislative body, **Dević d.o.o.** shall deliver the requested data to such body. **Dević d.o.o.** shall take precautions to make sure that competent bodies submitting the claim do indeed have legitimate reasons for requesting such data.

## Safety and privacy

**Dević d.o.o.** shall protect personal data from unauthorised access and use. **Dević d.o.o.** uses organizational, technical and physical safety measures in order to protect the collected personal data.

## Cookies and other tracking technologies

Information obtained from these cookies help us understand how our users use the website, with the aim of improving quality of the content presented to the users and their browsing experience. Optional cookies include Google Analytics (cookies which track the number of visitors and analyse the successfulness of the website. This information is available to **Dević d.o.o.** as statistical data, without personal data of individual users) and social network cookies (for example Facebook) which enable the users to share certain content through their social network accounts.

When you access the website for the first time, a text will be displayed warning you on the existence of cookies and requesting your consent for the use of cookies.

By continuing to browse the site you are agreeing to our use of cookies.

Website user can at all times independently manage (limit or disable) the receiving of cookies through the settings of their web browser. We would like to stress that disabling cookies can affect the functionality of the website and your interaction with the website and we reject any liability for any loss of functionality and/or content quality of the website in cases where users modify the settings for receiving cookies.

You can find additional information on configuring the browser cookie settings through the following links:

- [click here](#) to learn more on the private browsing mode and cookie settings in Firefox

- [click here](#) to read about the anonymous mode and cookie settings in the Google Chrome browser
- [click here](#) to read about the "InPrivate" mode and cookie settings in the Internet Explorer browser
- [click here](#) for more information on the "Private browsing" mode in the Safari browser

By using these websites, the users shall be considered to be familiar and in agreement with the terms of use, including provisions on the processing and protection of personal data and options regarding cookies.

### **What are my options?**

You can choose not to share with us the requested data. Please keep in mind that certain amount of data is necessary for us to be able to provide the feedback on the requested products or services or as a reply to your input through the "Contact us" form.

### **Accessing and updating your personal data**

To review or update your personal data, in order to make sure that they are correct contact us at **devic@devic.hr** . **Dević d.o.o.** will do everything in our power to give you an opportunity to access the data you requested within 30 days from the day of your request and if necessary to update, modify or completely delete your data. If due to a specific reason we are not able to honour your request within 30 days you will be informed when your data will be provided for review. Even though not likely, if we are unable to provide you with the requested data, you will be informed on the specific reasons which prevents us from performing the requested review.

### **Questions related to this notice on privacy rules**

If you have any additional questions or a complaint regarding the protection of your personal data, contact us at [devic@devic.hr](mailto:devic@devic.hr). Any inquiry or complaint regarding privacy will be logged and investigated and the results of the investigation shall be made available. If it is established that the complaint has merit, all appropriate actions will be taken.